

JOB TITLE: Calhoun County Mental Health Officer (MHO)
JOB CLASSIFICATION: Deputy Sergeant
SALARY RANGE: Range \$35,796 – 57,158
REPORTS TO: Calhoun County Sheriff

SUMMARY: MHO provides an assessment to determine if the person is mentally ill and an immediate danger to self and/or others, and facilitates the evaluation and observation at a designated mental health facility.

DUTIES & RESPONSIBILITIES INCLUDE:

1. Transportation of individuals as needed.
2. Attend weekly staff meetings at the Calhoun-Cleburne Mental Health Board, Inc.
3. Maintain state certification requirements by law enforcement and CCMHB.
4. Perform duties and responsibilities of a deputy sheriff.
5. Assist CCMHB in assessing, monitoring and follow-up of individuals.
6. Monitor Residential Group Home consumers.
7. Respond to the request of law enforcement officers/CCMHB staff by phone or at the scene when the officer/staff person have reasonable cause to believe the person within Calhoun County is mentally ill and is likely to be in immediate danger to self and/or others.
8. Make assessments of persons believed to be mentally ill to determine the need for short term hospitalization/treatment.
9. If the person is in need of hospitalization/treatment the MHO will arrange an evaluation to determine if the person is in need of psychiatric inpatient care.
10. Locate and arrange inpatient care.
11. Facilitate communication between hospital, family and probate court to include filing of a commitment petition if necessary.

12. Notify Probate Judge of person under 72 hour hold for treatment as reasonably possible.
13. Assist individuals who are determined not to meet the criteria for being held at a designated mental facility under Alabama Law.
14. Completion of all MHO related contacts.
15. On-call 24/7. MHO will coordinate with designee in his/her absence.

DESIRED KNOWLEDGE, SKILLS AND ABILITIES:

1. Assist in identifying, monitoring and follow up of individuals believed to be a threat to themselves and/or others due to a mental health issue.
2. Distinguish between Mental Illness, Mental Retardation and Substance Abuse.
3. Assist in identifying, monitoring and follow up of current mental health consumers.
4. Knowledge of DSM classifications of mental disorders and diagnostic criteria.
5. Knowledge of psychotropic medication.
6. Ability to document all MHO related contacts.
7. Working knowledge of the principles, practices and techniques of crisis intervention.
8. Ability to interpret and apply the federal, state, and municipal laws regarding the aiding of individuals with mental illness.
9. Knowledge of the functions and resources of public and private and social service agencies in the community.

QUALIFICATIONS:

1. Bachelor Degree in a social science field from an accredited university.
2. A minimum of three years as a certified law enforcement officer.
3. Successfully complete a background investigation.

4. Comply with the standard operating procedures of the Calhoun County Sheriff's Department.
5. Complete Crisis Intervention Specialist Training.